

Teen Summer Reading Club 2005

Manual for Forum Moderators



To enter the forum as a Moderator, select the 'Forum' tab from the Teen Website Fig.1 and you will be presented with the following log-in page (see Fig.2). The direct URL for this page is <http://www.teensrc.ca/forum/index.php> if you want to bookmark it.



Fig.1 - Teen Website Tabs

A screenshot of a web page with an orange background. At the top left is the "teenSRC" logo and "SUMMER READING CLUB" text. To the right are navigation buttons: Register, Members, Team, Search, FAQ, and Home. Below this is a blue header with the text "Access denied." and a white box containing the following text:

Access to this page has been denied for one of the following reasons:

- You are not logged in. Some pages are restricted to users only. To login, fill in the information below. To register, [click here](#).
- Your account is closed or not activated. Please contact the Administrator in this case.
- You are trying to access a page restricted to certain user groups. You do not have permission to enter this page.

Below the list is a login form with two input fields: "Username:" and "Password:". The "Username:" field has a "Register" button to its right. The "Password:" field has a "Forgot password?" button to its right. Below the input fields are "Login" and "Reset" buttons.

At the bottom of the page is a footer box with the text: "Powered by **Burning Board Lite 1.0.2** © 2001-2004 **WoltLab GmbH**
English Translation by **Satelk**"

Fig.2 - Log-in Page

Enter the **Username** and **Password** provided to you by the Program Coordinators. The next page you see is the Main Forum page, Fig.3, which lists all the postings thus far for all categories.

teenSRC SUMMER READING CLUB [Profile](#) [Members](#) [Team](#) [Search](#) [FAQ](#) [Admin CP](#) [Home](#)

Welcome back, **admin** [[logout](#)]
Your last visit was on 06-15-2005 15:04. The time is now 18:30.
All times are in GMT -8 hours.

Forum	Posts	Threads	Last Post	Moderators
Books and Reading				
<input type="checkbox"/> General Fiction Discussion board for any books that do not readily fit into the standard genres.	0	0	No posts	
<input type="checkbox"/> General Non-fiction Hey! You don't just have to talk about stories you've read. There are 100's of cool non-fiction books out there.	0	0	No posts	
<input type="checkbox"/> Mystery and Crime Who did what, where, when and why? Remember, any story with a library in it, always suspect the Librarian! All those mystery and true crime books in the library that they read after hours. It's not long before they figure out the "Perfect Crime". Really, think about it?	0	0	No posts	
<input type="checkbox"/> Action and Adventure What summer is all about, right?	0	0	No posts	
<input checked="" type="checkbox"/> Science Fiction ← For all you interplanetary dwellers who have taken human form and are living in the province.	1	1	Babylon 5 by Synn 05-11-2005 11:36	
<input type="checkbox"/> Fantasy The Lord of the Rings isn't the only fantasy book out there, though it may be the heaviest.	0	0	No posts	
<input type="checkbox"/> Graphic Novels Voice your opinion on any graphics novel, comic book, graphic illustrator, etc.	0	0	No posts	
General Discussions A whole range of topics				
<input type="checkbox"/> My dream summer job/My worst summer job ever Imagine soaking up the sun, working with friends, improving the world in some way large or small AND getting paid serious coin for it. A few of you have had a dream job like that, or know what it would entail. The rest of you can post messages about cleaning				

Fig.3 - Main Forum Listings

The icons on the left will identify whether or not there have been any new postings, as indicated below.



Click on the category you are moderating, say for example “Science Fiction”. You will then see all the discussion items, called “Threads”, for that category. See Fig.4.

The screenshot shows a forum interface for 'teenSRC SUMMER READING CLUB'. The breadcrumb trail is 'BCLA Teen Summer Reading Club » Books and Reading » Science Fiction'. A user 'admin' is logged in. A table lists threads, with 'Babylon 5' highlighted by a green arrow. The table has columns for Thread, Replies, Author, Views, Rating, and Last Post. Below the table, there are search filters and a footer with 'Powered by Burning Board Lite 1.0.2'.

Thread	Replies	Author	Views	Rating	Last Post
Babylon 5	0	Synn	20		05-11-2005 11:36 by Synn

Fig.4 - Typical Thread (only one thread is listed in his test example, but there may be many)










Click on the thread you want to review to take you to the specific thread contents, Fig.5.

The screenshot shows the content of the 'Babylon 5' thread. The breadcrumb trail is 'BCLA Teen Summer Reading Club » Books and Reading » Science Fiction » Babylon 5'. The author 'Synn' is listed with their profile information. The post content is 'Love it? Hate it? Discuss.'. The 'Edit Post' button is circled in green. The footer includes 'Powered by Burning Board Lite 1.0.2'.

Author	Post
Synn Mad Alchemist Registration Date: 05-11-2005 Posts: 1	Babylon 5 Love it? Hate it? Discuss.

Fig.5 - Specific Thread Contents

The teens are ranked based on the number postings there have submitted. Ranking categories are as follows:

User Group	Required Posts	Rank Title	Rank Image
TeenReaders	0	Bookworm	
TeenReaders	25	Egghead	
TeenReaders	55	Neophyte	
TeenReaders	80	Pencil Geek	
TeenReaders	110	Bonafide Nerd	
TeenReaders	150	Philosopher	
Moderators	0	Word Watcher	
Super Moderators	0	All Seeing Eye	
Administrators	0	Administrator	

At this point you can either reply to this thread (if you want to contribute to the discussion) or edit the posting if you need to revise the content. Click the “Edit Post” button to take you to the Edit Post Page, Fig.6.

teensrc SUMMER READING CLUB [Profile](#) [Members](#) [Team](#) [Search](#) [FAQ](#) [Admin CP](#) [Home](#)

BCLA Teen Summer Reading Club » Books and Reading » Science Fiction » Babylon 5 » Edit Post » Hello admin [\[logout\]](#)


Delete Post

Delete Post? To delete this post, check the box on the left and press "Delete Post". [Delete Post](#)

Edit Post


Username: admin [\[logout\]](#)

Subject: Babylon 5

Icon:  no icon

Message: normal mode enhanced mode

HTML is **not** allowed
BBCode is allowed
Smilies are allowed
Images are allowed

Smilies: 15 of 17  [more](#)

Options:

- Convert URLs:** Automatically converts internet addresses into links by adding [url] and [/url] around them.
- Email Notification:** Notifies you by email every time there is a new post in this thread.
- Deactivate smilies in this post.**
- Add Signature:** Displays your signature in this post.
- Add Note:** Add "Post edited by..." to your post?

[Edit Post](#) [Preview](#) [Reset](#)

Fig.6 - Edit Post Page

Here you can either edit the text content or delete the post completely. When you are finished click the Edit Post button at the bottom of the page and this will update the forum with the revised posting and you will be taken back to the Specific Thread Contents similar to Fig.5 but with the revised content.

Use the “bread crumb” list at the top of the page (Fig.7) to return to the Category Page. From there you can edit other postings if necessary.

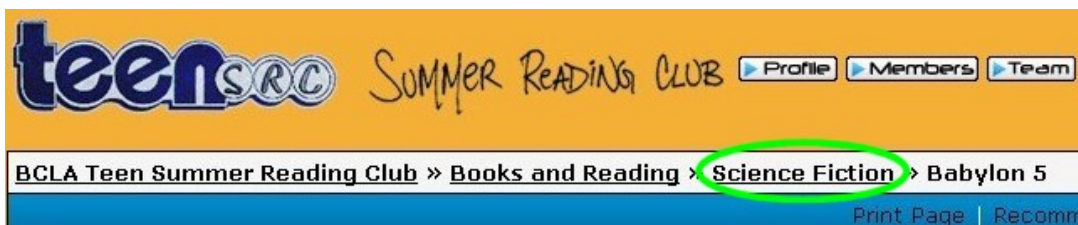


Fig.7 - Bread Crumbs Links

Use the [logout] link at the right of the forum page to exit the forum site when you are finished.

General Moderator Requirements

You are encouraged to participate in your own discussion group as much as possible, either by replying to existing postings or adding new ones of your own. As with any discussion board, voicing your opinion inspires others to do the same, making the dialogue more interesting for everyone.

If, as the moderator, you feel that your forum is getting a little “out of control”, i.e. too many inappropriate postings being listed faster than you can control them. Please let the Program Coordinators know and they can temporarily or permanently close that particular discussion forum making it unavailable for the teens to access.

Program Coordinators

This years' coordinators are:

Jacqueline van Dyk	<i>jvandyk@infoserve.net</i>
Neil Firkins	<i>nfirkins@infoserve.net</i>